

Village of Fox Crossing Driveway Apron Policy

Definitions:

Driveway Apron - The portion of the driveway located from the edge of roadway pavement to the property line, located within the village right-of-way; not private property.

Unimproved surface - the surface material consists of earth or gravel; not a permanent surface.

Improved surface - the surface material consists of asphaltic material or concrete material; a permanent surface. Village driveway specifications are as follows:

- Residential Asphalt: 3" asphalt / 12" aggregate base
- Residential Concrete: 6" concrete / 6" aggregate base
- Commercial Asphalt: 4" asphalt / 15" aggregate base
- Commercial Concrete: 8" concrete / 8" aggregate base

Rural roadway - Existing or new construction consisting of open ditch drainage, gravel shoulders, and hot mix asphalt pavement construction. **No new or replacement concrete driveway aprons will be allowed on a rural roadway.**

Urban roadway - Existing or new construction consisting of concrete curb & gutter and storm sewer drainage, and hot mix asphalt/ concrete pavement construction that may include sidewalk and/or a recreation trail. No new or replacement gravel driveway aprons will be allowed on an urban roadway.

Street Resurfacing projects:

- Existing rural roadway streets – hot mix asphalt pavement. Existing roads are either milled or pulverized in place and a new road crown is re-established and existing driveway aprons are cut back and adjusted within the village's right-of-way to adjust to the new street centerline.
- Existing urban roadway streets – hot mix asphalt pavement. Existing roads are either milled or pulverized in place and a new road crown is re-established. Neither the concrete curb and gutter nor the driveway aprons are removed.

Rehabilitation & Reconstruction projects:

- Existing rural roadway streets – Rehabilitation road repairs include aggregate base replacement, which is less than 50% of the street. If over 50% of the street requires repair, it is then considered a reconstruction project.
- Existing urban roadway streets – Rehabilitation road repairs, including aggregate base and/or existing curb & gutter replacement, are less than 50% of the street. If the repairs are over 50% of the street, it then is considered a reconstruction project.

Apron Repair or Replacement:

- Driveway apron repair or patching, as a result of private utility construction (i.e. telephone, CATV, electric, gas) or public utility construction (i.e. sanitary sewer, water main or storm sewer) shall be as follows:
 - For rural roadways, if the proposed work is located on the roadway side of the culvert, and the existing driveway apron is asphalt or concrete, the apron shall be replaced with asphalt pavement.
 - For rural roadways, if the proposed work is located on the property line side of the culvert, the driveway apron will be repaired in-kind.
 - For urban roadways, the driveway apron will be repaired in-kind.
- Driveway apron repair or patching, as a result of resetting or replacing a culvert, shall be as follows:
 - If the culvert removal and replacement results in requiring a patch of the driveway apron, the patch area will be in-kind.
 - If the culvert removal and replacement results in driveway apron removal or the property owner wishes to replace the driveway apron, the driveway apron is to be replaced with asphalt pavement. No concrete driveway aprons are allowed on a rural roadway.

Driveway Surfaces:

- **Unimproved Driveway Apron:**

On a rural roadway, unimproved driveway aprons such as gravel or earth will be replaced in-kind at no cost to the property owner.

On an urban roadway, unimproved driveway aprons are not allowed. If a property's driveway apron was unimproved prior to the street improvement, it shall be improved with a permanent surface. The cost is 100% the responsibility of the property owner. The work will be completed by the village's contractor.

- **Asphaltic Driveway Apron:**

Asphaltic driveway aprons in rural and urban roadways will be replaced in-kind at no cost to the property owner.

On an urban roadway, if a property owner chooses to upgrade the driveway apron, i.e. asphalt to concrete, at the time of the improvement then the property owner must sign a Driveway Apron Replacement Release form. The property owner is 100% responsible for the cost of the work, which will be completed by the village's contractor.

- **Concrete Driveway Apron:**

Concrete driveway aprons on rural roadways will be removed and replaced with an asphaltic driveway apron at no cost to the property owner. Concrete driveway aprons on urban roadways will be replaced in-kind at no cost to the property owner.

- **Paver Brick, Stamped/Colored Concrete, and/or other Specialty Aprons:**
The installation of paver brick, stamped and/or colored concrete is not allowed within the village roadway right-of-way. During street improvement projects, the village will remove said apron materials. On rural roadways, the specialty aprons will be removed and replaced with asphalt at no cost to the property owner. On urban roadways, the specialty apron will be removed and replaced with concrete at no cost to the property owner. The village will not replace paver brick, stamped and/or colored concrete within the roadway right-of-way.

Driveway Apron Upgrades:

On a rural roadway - A property owner wishing to upgrade from an earth or gravel driveway apron to an asphalt apron is 100% responsible for the cost of the work. The property owner is required to complete a Driveway Apron Replacement Release form to allow the village's contractor to perform the work and allow the village to charge the property owner.

On an urban roadway – A property owner wishing to upgrade from a gravel driveway apron to an asphalt or concrete apron or from an asphalt driveway apron to a concrete apron is 100% responsible for the cost of the work. The property owner is required to complete a Driveway Apron Replacement Release form to allow the village's contractor to perform the work and allow the village to charge the property owner.

Driveway Apron Replacement Release Form:

In all instances during a roadway improvement project the village will replace a driveway apron in accordance with the above policy unless the property owner signs a Driveway Apron Replacement Release form and returns the form to the Village of Fox Crossing Street Department within the required timeframe determined for that roadway improvement project. Upon the property owner signing and returning the form to the Street Department, the village agrees to replace the driveway apron. The property owner is 100% responsible for the cost of the replacement driveway apron.

Any questions in the interpretation of the Driveway Apron Policy will be clarified by the Village of Fox Crossing Manager.